

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
April 9th, 2025
Meeting held at 8:30 a.m.
Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson, Vice Chairperson; D. Fuller; Secretary, D. Mapes, J. Kargol, B. Dohm

Members Absent: A. Bawkey, B. Gutowski

Members of Public: G. Muir

Staff Members: J. Steffel; A. McMurry; M. Keiser; J. Brubacher

Call to Order

D. Keiser called the meeting to order at 8:30 a.m.

Public Comments

None.

Minutes

The minutes of the March 6, 2025 DPW meeting were reviewed. D. Mapes motioned to approve the March 6th minutes; J. Kargol supported. All present voted in Favor.

Financials

The March financial report was reviewed by J. Steffel. D. Fuller motioned to approve the March financials; D. Mapes supported. All present voted in favor.

Aged Accounts

Four commercial recycling accounts closed, leaving behind unpaid recycling service charges. We were unable to successfully collect payment. D. Fuller motioned to write them off. J. Kargol supported. All present voted in Favor.

Operations Update (Old Business)

Personnel: Two administrative staff members are now out on maternity leave. A. McMurry and J. Steffel are filling their roles while they are out. A summer Intern will be starting on May 19th. She will be present at the June DPW board meeting.

Part 115: April MMPC meeting was cancelled due to the ice storm. The next meeting is scheduled for May 5th. Funding is moving forward with EGLE approving Emmet County grant application.

Compactor Bid: Awarded to Speed Tech, contract signed by all parties. Ready to go into production with a 90 day lead time.

A handwritten signature in cursive script, reading "X Douglas Fuller", is written over a horizontal line.

Compactor Decommission Re-bid: The bid opening for The Re-bid for compactor #1 demolition, new electrical, and foundations is scheduled for April 10th at 3:00 p.m. D. Anolick will be the GM for the project since we didn't receive any bids for all three phases in the first bid opening.

Other Business (New Business)

Geo Cycle Contract: scrap tire recycling vendor one year contract renewal with price increase for processing. D. Mapes motioned to recommend to the Board of Commissioners to approve the contract extension with price increase. B. Dohm supported. All present voted in Favor.

BARC Contract: mattress recycling vendor, one year contract renewal with price increase for processing. D. Fuller motioned to recommend to the Board of Commissioners to approve the contract extension with price increase. B. Dohm supported. All present voted in Favor.

Grapple Bucket RFP: J. Brubacher worked with AIS to get the specs for a bucket that would work for best for our facility. Michigan CAT had the lowest qualifying bid for the bucket with a seven week lead time for \$21,292.13. D. Mapes motioned to recommend to the Board of Commissioners to approve the purchase of the grapple bucket from Michigan CAT. J Kargol supported. All present voted in Favor.

ICAW Resolution: International Compost Awareness Week May 4- 10. B. Dohm motioned to recommend the county BOC to support the resolution; D. Mapes supported. All present voted in Favor.

EGLE MRF Site License: Part of Part 115 regulations. According to the new statute, the Transfer Station, Compost Facility and MRF, need to be separately registered with a five year registration. The MRF registration was submitted last week.

EGLE Scrap Tire Grant Application: Just waiting for approval from EGLE, aiming for June 1, for \$1 acceptance. 4 trailers worth of tires.

DPW 2024 Annual Report: D. Fuller had questions and offered suggestions. Once corrections are made, the report will be presented to the Board of Commissioners.

Public Comments

None.

Round Table Discussion

D. Fuller was curious about the debris from the ice storm. L. Walker and J. Steffel are working with the EOC to help manage the debris sites that Emmet County Emergency Management established for free tree debris disposal for Emmet County residents. Over the course of the next two weeks, we will be accepting quotes for tree debris grinding and disposal through the BioMass Generating Station in Grayling, MI.

Meeting Adjourned: 9:11 AM

Next Meeting: Thursday, May 1st at 8:30 AM, at the Emmet County Drop Off Center, 7363 Pleasantview Road, Harbor Springs.